

a project of



GLOBAL FAIRS
TT-MESSE.DE

AUSSTELLERMAPPE

TEIL 1 MESSEBAU

SERVICE CATALOGUE

PART 1 FAIR CONSTRUCTION

in cooperation
with our fair constructor

VON HAGEN
DESIGN 

SUSTAINABLE
FAIR CONSTRUCTION & CATERING! 

WELCOME!

Global Fairs TT-Messe, long-time organizer of the **IFA-Reseller Park**, **ICP@ANGACOM**, the Platform **Center of SmartBuilding** at **light+building**, **ISH**, **digitalBAU** and **efa**, is pleased that you have decided to participate. We welcome you to a successful cooperation.

We have prepared this exhibitor folder for your comprehensive information about **sustainable** fair construction. Your contact for fair construction is the team from **von Hagen Design**. If you have any organisational questions, please contact the team from **Global Fairs TT-Messe**.

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Inhalt

A.	FAIR CONSTRUCTION	4
1.	Stand construction versions	4
1.1	Full fair construction.....	4
1.2	Individual booth.....	4
2.	Stand equipment	4
2.1	Standard equipment	4
2.2	Stand construction system	5
2.3	Power supply	5
2.4	Stand equipment of full fair construction booths.....	6
3.	Logo presentation	7
3.1	On top logo panel wooden decoration (mandatory).....	7
3.2	Wall graphic/wooden decoration (mandatory)	7
3.3	Template file format and deadlines	7
3.4	Example calculation for wall graphic/wooden decoration & on top logo panel	8
4.	Stand acceptance	9
B.	FURNITURE LIST	10



All deadlines, dates, checklists and further information on the organisation of your participation at the trade fair you will find in the service catalogue, part 2!

A. FAIR CONSTRUCTION

Global Fairs TT-Messe – together with the well-established stand construction company **von Hagen Design** - has developed a concept which meets the objective of a **sustainable** event. We are delighted that – from 2020 onwards – we will be able to offer you **sustainable** stand construction – and this is something you can advertise to your customers, not as ‘green washing’ but instead in terms of genuine, **sustainable** stand construction..

1. Stand construction versions

1.1 Full fair construction

The **full fair construction** includes the complete stand equipment with walls, flooring, electricity, lighting and furniture. Please refer to the list on the following pages to find out which furniture is intended for which stand size.

1.2 Individual booth

Individual booth contain electricity, but are completely without stand construction and intended for exhibitors with larger stands (from 40 sqm). Only **sustainable fair construction** by our exhibition stand construction partner.

To plan your individual stand, please make an appointment directly with **von Hagen Design**.

2. Stand equipment

2.1 Standard equipment (Inclusive service, depending on booking)

The included equipment of your exhibition stand depends on the size (sqm) and the booked equipment package (full fair construction or individual booth).

Please note:

Conference and storage cabins are not included in stand construction and will be invoiced separately by our fair constructor.

Only wall meters are calculated that are actually to be built in addition, as follows:

(The walls are regularly 2.50 m high.)

65,-€/running m substructure made of Syma Molto 90 with internal wall panels in white. In system with suspension plates (flexible design options, as prefabricated plates)

78,-€/running m flush mounted in front of the system, white smooth walls (the walls are individually cut by the carpenter)

2.2 Stand construction system

Syma Molto 90 made of aluminum construction system, which is successfully used at trade fairs, halls, events.

High-quality white-coated chipboards are mounted on the system.



Please make sure that the wall panels are **not damaged**. Should it nevertheless be necessary to screw or drill into the wall panels, each damaged wall panel (1 m x 2.50 m) will be charged € 65.00 net by our fair constructor.



Small handicraft services on the stand (as far as these concern the general construction) are provided free of charge up to and including the first day of the exhibition, 12 noon by the fitters of von Hagen Design.

All complex work will be charged at an hourly rate from € 55.00. This includes the installation of larger appliances (monitors, etc.), the removal of furniture or the assembly of additional furniture/exhibits, etc.

Less costly work, such as correction of exposure conditions or replacement of defective stand equipment, will not be invoiced.

Please always clarify with von Hagen Design in advance the costs for special services.

In order to ensure that everything runs smoothly, these services must be ordered in advance, especially for the last day of construction and the first day of the trade fair.

2.3 Power supply

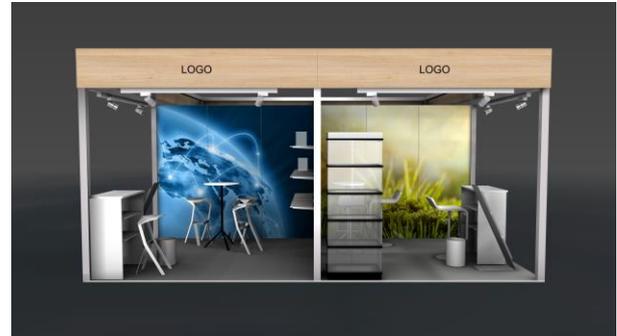
The electrical connection and consumption is free of charge for all co-exhibitors within the scope of the services of the theme park concept. Please inform us of the desired position of the electrical connections by means of the individual booth sketch sent to you by our fair constructor. In case of planned connection of devices with higher power consumption, please let us know the required kW number - otherwise each stand will receive 3 kW as standard.

You will receive your individual **floor plan** in good time by email from our trade fair construction partner, von Hagen Design. Using this individual stand plan, you can then discuss any modifications directly with our stand builder.

2.4 Stand equipment of full fair construction booths

6 to 8 m² full fair construction booth

- 1 high table + 3 barstools at 6 sqm
or 1 table + 4 chairs from 7,5 sqm
- 1 information desk
- 1 lockable cabinet
- 1 literature display stand
- 1 coat rack
- 1 waste bin



9 to 15 m² full fair construction booth

- 1 high table + 3 barstool or 1 table + 4 chairs
- 1 lockable information desk + 1 barstool
- 1 glass showcase from 12 m² optional (extra € 100)
- 1 lockable cabinet
- 1 literature display stand
- 1 coat rack
- 1 waste bin



16 to 20 m² full fair construction booth

- 2 high tables + 6 barstools
or 2 tables + 8 chairs or combined
- 1 lockable information desk + 1 barstool
- 1 glass showcase
- 1 lockable cabinet
- 1 literature display stand
- 1 coat rack
- 1 waste bin



21 to 30 m² full fair construction booth

- 3 high table + 9 barstools
or 3 Tables + 12 chairs or combined
- 1 lockable information desk + 2 barstools
- 1 glass showcase
- 1 lockable cabinet
- 1 literature display stand
- 1 coat rack
- 1 waste bin

In the case of full exhibition stands of 30 m² or more, the furniture will be appropriately allocated to the respective stand size.

3 kW electricity at each stand and WIFI internet connection (€ 270.00) included.



Important note - when discussing the individual stand plan with the stand builder:

- signal higher electrical consumption if required
- cancel furniture that is not needed
(cancellations that are not received 14 days before the start of the fair can not be considered)
- Special requests for your stand design

3. Logo presentation

The wall graphics or alternatively walls in a partial wood-decor are a mandatory part of the registration. The joint stand is to be presented to the public as a sustainably organised project, also to avoid the risk of a "green washing" image.

Each co-exhibitor can decide, in consultation with the stand builder, how much wall space (in meters) is to be designed as an environmentally-friendly wall graphic or in wood décor finish (the price per m² is identical) alternatively you can choose OSB panels. Wall graphics data must be transmitted electronically to the stand builder at least 1-2 months prior to the start of the trade fair.

3.1 On top logo panel wooden decoration (mandatory)

The on top logo panel wood decor is applied horizontally in the format **0.5 m high x running meters** above the stand. The price including printing is **€ 75.00 net per running meter**.

The wood decor consists of certified material from sustainable forest management.

3.2 Wall graphic/wooden decoration (mandatory)

The wall graphics/wood decor are in the format **2.5 m high x running side and back wall meters**. The price including printing is **€ 145.00 net per running meter of side and back wall**.

The wall graphics are high-quality textile wall graphics or alternatively made of wood decor consisting of certified material from sustainable forest management.

- Option 1** Full fair construction + wall graphics*² ONLY on back wall (145.00 €/m) + side walls MFB white
- Option 2** Full fair construction + wall graphics*² ONLY on back wall (145.00 €/m) + side walls OSB (45.00 €/m)
- Option 3** Full fair construction + wall graphics*²/wood decor* on side and back wall (145.00 €/m)



The wall graphics as free-hand or illustrator vector graphics must be sent to the fair constructor by data transfer at least 1-2 months before the start of the trade fair.



All graphics become your property after the fair and can be used by you for other purposes. **Please take the graphics with you directly from the trade fair or agree with von Hagen Design to store them for a fee.**

Service offer:

Storage, cleaning and reapplication of graphics:

On top logo panel wooden decoration:

€ 125 plus VAT

Wall graphics/wooden decor:

€ 135 plus VAT

3.3 Template file format and deadlines

We need all templates and printing material four weeks before the start of the trade fair.

We need all logos/graphics as freehand or illustrator vector graphics.

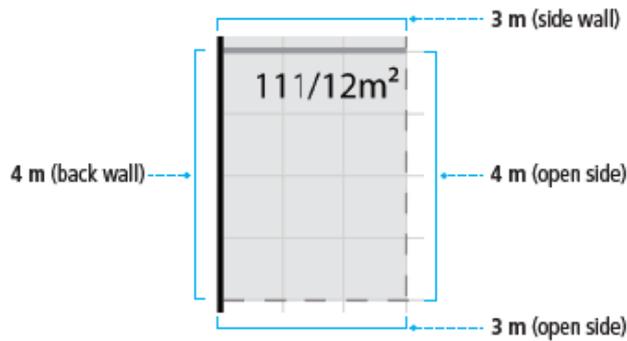
Graphic work is calculated by our fair constructor at an hourly rate of **€ 75.00** plus VAT.

Attention: Unsuitable graphic templates mean loss of quality and cannot be printed!

3.4 Example calculation for wall graphic/wooden decoration & on top logo panel

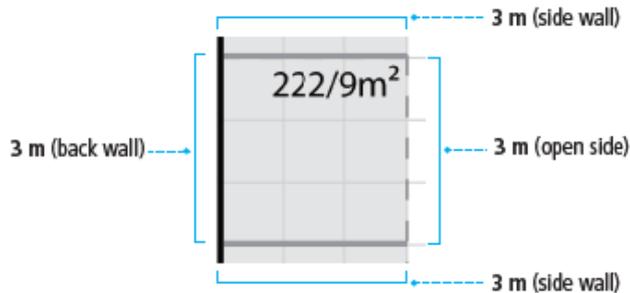
The mentioned stand sizes are only examples - you will find your individual stand size on the stand plan.

1 CORNER BOOTH – 2 sides open (here: 12 m²): (booth outside the main area on the hall wall)



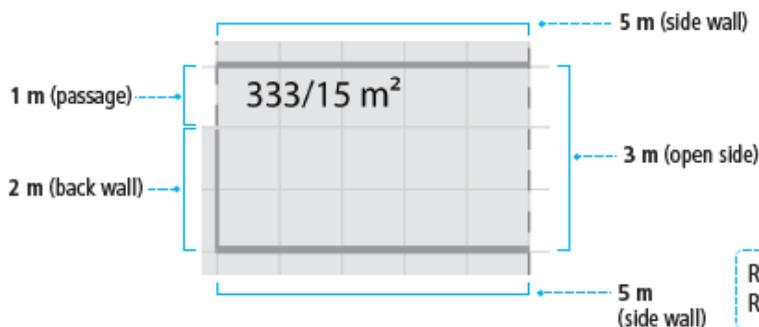
Running front meter: 4 m + 3 m = 7 m
Running wall meter: 4 m + 3 m = 7 m

2 1 OPEN SIDE BOOTH (here: 9 m²) (booth outside the main area on the hall wall)



Running front meter: 3 m
Running wall meter: 3 m + 3 m + 3 m = 9 m

3 1 OPEN SIDE BOOTH (here: 15 m²) WITH PASSAGE to the lounge (1 m) (booth in the main area with 1m entrance to the lounge)



Running front meter: 3 m
Running wall meter: 5 m + 2 m + 5 m = 12 m

4. Stand acceptance

A joint stand acceptance before the start of the fair and the consideration of requests for changes (you should discuss special requests as far in advance as possible with von Hagen Design) can only take place if your contact person responsible for stand construction arrives on time:

- **for stands with many individualizations:**
Arrival up to 2 days before the start of the fair
- **for medium-sized stands (approx. 12-25 m²) with individualisation:**
Arrival on the last construction day in the morning
- **for small stands with standard equipment:**
Arrival on the last construction day until 4 p.m.

Please inform us at the latest 1 week before the start of the trade fair when the contact person responsible for construction will be on site (date, approx. time and mobile phone number). In case of delays, the contact persons should inform us. In the event that the above-mentioned deadlines are no longer met due to the late arrival, changes to the stand can no longer be made.

Von Hagen Design is the „general trade fair constructor“; commissioned by Global Fairs, therefore all trade fair construction-relevant points must be coordinated with von Hagen Design.

B. FURNITURELIST

No costs for co-exhibitors, as furniture according to point 1 of the service catalogue is already included in the sqm price. Only in the case of additional orders beyond standard equipment (for exchange) and additional orders surcharges will be calculated.

Chairs		
picture	description	price
	<p>Chair SEGESTA white/chrome Seat and backrest made of plastic, chrome-plated round steel frame Width: 59 cm Height: 80 cm Depth: 56 cm (Standard up to 15 sqm)</p>	35
	<p>Stuhl HIGHFRAME grey Seat and backrest made of fabric material Width: 44 cm Height: 86 cm Depth: 61 cm (Standard from 15 sqm)</p>	45
Barstools		
	<p>Barstool CATIFA white oder black/chrome Seat and backrest made of plastic, chrome-plated round steel frame Width: 62,5 cm Height: 111 cm Depth: 52 cm (Standard up to 15 sqm)</p>	45

	<p>Barstool LEM white or black/chrome Seat and backrest made of wood, steel frame Width: 37cm Height: 63-75 cm Depth: 42 cm (Standard from 15 sqm)</p>	65
Tables		
	<p>Folding high table SELTZ black or white melamine table top, frame made of sandblasted stainless steel Width: 37cm Height: 110 cm Depth: 42 cm Diameter: 90 cm</p>	60
	<p>Folding table SELTZ black or white melamine table top, frame made of sandblasted stainless steel Width: 37cm Height: 75 cm Depth: 42 cm Diameter: 90 cm</p>	50
Cabinets & showcases		
	<p>Lockable cabinet Body made of white melamine boards Width: 80 cm Height: 80 cm Depth: 42,5 cm</p>	60

	<p>Counter BARCELONA lockable Body made of white melamine boards Width: 105cm Height: 110cm Depth: 50 cm</p>	350
	<p>Glass showcase Octanorm lockable with three or five shelves, on request with lighting possible Socket in grey Width: 80 cm Height: 115-185 cm Depth: 42,5 cm</p>	100
Sonstige		
	<p>Literature display stand "ZED UP LITE" foldable from double-sided acrylic compartments, Frame silver anodized Width: 25,6 cm Height: 146 cm Depth: 40 cm</p>	25
	<p>Coat rack EKRAR Steel legs in white Aluminium joints in white Width: 63 cm Height: 169 cm Depth: 63cm</p>	20

	<p>Waste bin OFFEN made of black plastic, bags included Capacity: 18L</p>	5
Lounge furniture		
Chairs		
	<p>Barstool ABOUT A STOOL Legs made of natural oak soaped Seat made of polypropylene in white Width: 50 cm Height: 85 cm Seat height: 75 cm Depth: 46 cm</p>	50
	<p>Chair ABOUT A STOOL Legs made of natural oak soaped Seat made of polypropylene in white Width: 59 cm Height: 79 cm Seat height: 46 cm Depth: 52 cm</p>	40
Tische		
	<p>High table MIURA Frame made of powder-coated aluminium in black or white Diameter: 60 cm Height: 108 cm</p>	80

	<p>Table MIURA Frame made of powder-coated aluminium in black or white Diameter: 70 cm Height: 73 cm</p>	60
	<p>Table MIURA Frame made of powder-coated aluminium in black or white Diameter: 60 cm Height: 45 cm</p>	60
Optional furniture		
	<p>Stool POMP made of white or black leather Width: 33 cm Height: 47,5 cm Depth: 33 cm</p>	60
	<p>Couch ZÜCO CARAT Two-seater in black leather Width: 132 cm Height: 73cm Depth: 77 cm</p>	380